

135 Main Street
P. O. Box 176
Clay WV 25043



www.CAEZ-WV.org

Phone 1-304-587-2034
Toll free 1-800-935-3921
Fax 1-304-587-2027

Board of Directors Minutes March 3, 2009 Meeting

Michael Martin, Chair of the CAEZ Board of Directors, called the meeting to order at 6:15 p.m. A quorum was established.

Board Members Present: Michael Martin, Russell Deering, Linda Rhodes, Earl Elliott, Ken Eskew, John Gibson, Earl McCune, Mardell Nevans, Birl O'Dell, Malcolm Parker, Mike Pierson, Peter Silitch, and Doyle Tawney.

Board Members Absent: Mike Chapman, David Boothe, Larry Dent, Joe Hoffman, and Janine Potasnik.

Michael introduced Steven Schafstall and Caroline Moore, students at Clay County High School and participants in the Youth Advantage Workforce WV program. As part of the program, the students are to observe meetings of different organizations in the community to see how meetings are conducted and how they can best contribute to the community.

Approval of the February 3, 2009 Meeting Minutes: Peter Silitch made a motion to approve the February 3, 2009 meeting minutes, with the correction under Mt. Hope, 900 square foot building to 9,000 square foot building, seconded by

Ken Eskew. **Motion carried.**

Treasurer's Report: Ken Eskew made a motion to approve the February 2009 treasurer's report as presented, seconded by Peter Silitch. **Motion carried.**

Housing Committee: The Committee did not meet. No action was taken.

Home Repair Loan #22 is current.

Home Repair #25, CAEZ is in the process of completing a new application.

DreamHome was to have an appraisal completed on the Clay Apartments but this has not been done. CAEZ has two estimates from appraisers. A member of DreamHome CDC is asking that CAEZ pay DreamHome CDC for the apartments. Connie has spoken with the WV Housing Development Fund and with the attorney on this matter.

Connie, Michelle, and Tammie attended trainings in Atlanta, Georgia for the CHDO project. This training is part of the certification process that is needed for Homebuyers Education training that is required for applicants that will be purchasing a new home. There will be other trainings that are needed for different certifications.

Economic Development Committee: The Committee did meet this evening.

Braxton County: The Elk River Scenic Byways and Backways grant has been submitted. The preliminary drive through from the DOT and Byways has been completed. They drove 70 plus miles

of the proposed river trail. The first grant will be used to complete a corridor management plan which will take approximately two years.

Flatwoods Canoe Run is in the process of building a new water plant. A grant has been applied for through EDA for \$600,000.00 but may get \$850,000.00. They should know by the 5th of March as to if they will receive the funds. They also sent in with the stimulus package for two extensions of Flatwoods to Heaters and from the river crossing at the plant to Little Birch.

Fayette County: Connie met with Michael to look at property for the housing project. One site looks promising and the other site, documentation needs to be completed before proceeding.

Connie also drove to the Industrial Park and stated that it was very busy.

The wastewater plant upgrade project in Mt. Hope is down to the final punch list. There could be at least one more drawdown and it should be complete. This will complete an extension to 150 households. Approximately 80% of the homes are connected.

Nicholas County: All funds for Phase I of the Summersville water project have been expended. The funding for Phase II could be given within the next month.

Roane County: On the Amma site, they are working with USDA to get water to the park.

The legal matter over the Kellwood property, the judge has ruled that the Roane County Economic Development Authority does own it.

Clay County: Elizabeth Sampson explained to the committee that there needs to be guardrails put up from Ivydale to Clay on Rt. 4. Elizabeth asked that a resolution be written in support of this issue. The Economic Development Committee approved to recommend to the CAEZ Board that a resolution be written in support of the guardrails. Linda Rhodes made a motion upon the recommendation of the Economic Development Committee to approve that a resolution be written in support of putting guardrails up from Ivydale to Clay on Rt. 4, seconded by Peter Silitch. **Motion carried.**

Terry Lively, Vice President of the Golden Delicious Festival, came to the Economic Development Committee to ask that they consider helping the festival with funding. An expense sheet for the festival was handed out. No action was taken but will be brought up at the Board meeting this evening for review.

Connie attended the Clay County Roundtable meeting. It was very successful. Another meeting is scheduled for September. There were several speakers from different colleges and businesses.

The work is completed at the Valley Fork site. An estimate was submitted on cost to waterproof the basement. There have been several calls from people interested in housing a daycare in the basement of the school. There is still \$50,000.00 left from the USDA Grant.

The gymnasium is ready except for the gas heat.

Loan Committee: The Committee did meet this evening. One application was reviewed. This application is contingent on this company getting the bid for the septic system project at the JG Bradley Campground. It would be for \$15,000.00 and it would be repaid when the construction is completed. CAEZ staff will re'cuse themselves from the bidding process so there will be no conflict of interest. The engineer will determine who gets the bid. Each bidder was aware of CAEZ's small business loans. The Loan Committee approved to recommend to the CAEZ Board that the loan for \$15,000.00 be approved. Malcolm Parker made a motion upon the recommendation of the Loan Committee to approve the loan for \$15,000.00, seconded by Birl O'Dell. **Motion carried.**

Connie spoke with Micro – Loan Applicant #7 and USDA Micro – Loan #1 and she said she would send in 2 payments to try to get caught up.

New Business: None.

Other: It was suggested that Michelle receive \$2,500.00, bringing her yearly salary to \$26,060.00. Peter Silitch made a motion to raise Michelle’s salary \$2,500.00 more, making her salary \$26,060.00, seconded by Malcolm Parker. **Motion** carried.

The next item on the agenda was water access at Lizemores Fire Department. Earl Elliott stated that they have also asked the Clay County Commission to help with the project of constructing a fill station for people who have to haul water.

These stations would be at Lizemores VFD and Big Otter VFD. This has been put on hold waiting for the outcome of the stimulus package. Mike Pierson stated that the Clay County Commission took four proposals of the shovel ready projects wish list. This proposal was on the list and has been approved. No action was taken.

Birl O’Dell made a motion to adjourn at 7:28 p.m., seconded by Russell Deering. **Motion carried.**

Next meeting: Tuesday, April 7, 2009, at 6:00 p.m. at the CAEZ Office.

Joe Hoffman and Janine Potasnik called to say they would not be attending the meeting this evening.

Monthly Activity Report for March 2009

March 2, 2009 – Administration

March 3, 2009 – Economic Development Committee meeting

 Loan Committee Meeting

 Board of Directors meeting

March 4, 2009 – Administration

 Possibilities Forum meeting

March 5, 2009 – Met with Paul Marshall Architects

 Met with Home Repair applicant

March 6, 2009 – Administration

March 9, 2009 – Administration

March 10, 2009 – Bid Opening for JG Bradley Campground

 Housing Authority meeting

March 11, 2009 – Administration

March 12, 2009 – Administration

March 13, 2009 – Administration

March 16, 2009 – Met with Mountaineer Gas at Valley Fork

 Worked on Dundon Account financial report

March 17, 2009 – Micro Loan legal hearing

 Met with Micro Loan applicant

 Met with Mankin Mining Equipment

 Looked at property at Mt. Hope

March 18, 2009 – Administration

March 19, 2009 – Met with John Comerci at Valley Fork School
Tech Connect meeting in Charleston
Worked on Mt. Hope issue

March 20, 2009 – Worked on CHDO project

March 23, 2009 – Worked on Administration/Economic and Board packets
Worked on CHDO project

March 24, 2009 – Economic Stimulus Workshop in Charleston

March 25, 2009 – NeighborWorks meeting in Charleston
Met with Senators White and Laird

March 26, 2009 – Worked on CHDO project
Met with Michael Martin

March 27, 2009 – Met with DEP at JG Bradley Campground

March 30, 2009 – Worked on quarterly reports and deposits
Worked on Administration/Economic/Loan/Board packets

March 31, 2009 – Worked on quarterly reports and deposits
Worked on CHDO