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Board of Directors Minutes March 7, 2011 Meeting

Michael Martin, Chair of the CAEZ Board of Directors, called the meeting to order at 6:05 p.m. A quorum was established.

Board Members Present: Michael Martin, Russell Deering, Earl McCune, Micki Boggs, Irene Cantrell, Joe Hoffman, Birl O'Dell, Mike Pierson and Peter Silitch.

Board Members Absent: Linda Rhodes, David Boothe, Gary Ellyson, Earl Elliott, John Gibson, Anthony Hofstad, Bob Mullins and Doyle Tawney.

Connie Sizemore from the Wallback Lake Youth Fishing Derby was in attendance. Ms. Sizemore stated that this would be the fourth year for the derby. Everything that is needed to put this derby on is donated. Last year there were 170 plus kids from nine counties and two states. She would like to be able to purchase educational material to pass out to each child that day. Russell Deering made a motion to donate \$200.00 to the Fishing Derby to purchase the educational material, seconded by Earl McCune. **Motion carried.** The Fishing Derby this year is April 16 beginning at 8:00 a.m.

Approval of the February 1, 2011 Meeting Minutes: Russell Deering made a motion to approve the February 1, 2011 meeting minutes, seconded by Peter Silitch. **Motion carried.**

Treasurer's Report: Birl O'Dell made a motion to approve the February 2011 treasurer's report as presented, seconded by Peter Silitch. **Motion carried.**

Housing Report: The Housing Committee did not meet this month. The loan status was reviewed.

CHDO Update: Clay: CAEZ awaits the Notice to Proceed on the CHDO Punkin Ridge property. There is a house on the property with a new metal roof and double paned windows. Connie has asked the BC&G Railroad Cooperative to see if the roof and windows could be used on the cabins at the campground.

Nicholas: The owner of the prospective Craigsville property for the CHDO project has been contacted and is still interested in selling that property. A purchase agreement will be drawn up.

Roane: Spencer: CHDO: Landscaping should be completed soon and the home will be ready to sell.

Fayette: The paperwork for the Stadium Terrace property has been submitted for final approval to HUD. As soon as this is completed, construction will begin.

NSP Update: Fayette: NSP Projects: On the Hilltop property, there will be an open wall inspection this week.

On the Mt. Hope property, a footer inspection will be completed this week.

Concerning the Ansted property, the budget has to be recalculated and resubmitted.

Economic Development Committee: The Committee did meet this evening.

Braxton County: The Elk River Scenic Byways project is progressing. CAEZ has paid two invoices to WVU for the work that has been completed on the Corridor Management Plan. A reimbursement request has been mailed to the Department of Transportation, Byways Project.

Clay County: The Kanawha Valley Community and Technical College is continuing to do well. There have been meetings with the state and local Boards of Education regarding starting a developmental program for at-risk youth next year. The LPN Program is doing great. The KVCTC held an open house March 5 and then again on March 12. Connie has been in attendance at several meetings with Senator Manchin's staff on the poor internet access at the college.

The daycare at the Kanawha Valley Community and Technical College has seven children.

A new septic system has been verbally approved by the Clay County Sanitarian and the State Health Department for the campground. Connie will check with USDA to see if the project will have to be re-bid. She will also check with the contractor to make sure he is equipped to put in the new system.

A letter of interest was mailed to the owners of the Dundon property that CAEZ would like to purchase it. We have not heard anything back. The BC&G Railroad Cooperative is supposed to pay for the lease of the campground. They have made one of the five payments. The Co-op and a committee from CAEZ need to revisit the responsibilities each party will have. A letter will be written asking for the missed payments. Birl O'Dell made a motion to write the BC&G Railroad Cooperative a letter asking for the back lease payments for the campground, seconded by Joe Hoffman. **Motion carried.**

Andy Waddell reported to the Economic Development Committee concerning the Clay County Business Development Authority tourism project. The CCBDA have funded a 2011 Tourism Committee. The committee has been working for three months and their effort is to grow existing tourism projects such as the campground, auction house, radio music shows, the Old Courthouse Welcome Center, Peddle/Paddle plus three summer events, the Dirt Track, and the Golden Delicious Apple Festival. The goal of the committee is to make sure each project has a website, signs, brochures, advanced schedule planning, non conflict scheduling of events, inclusion on WV Tourism web site and URL links to existing sites. A brochure will be printed that will come out May 15th, June 15th, and July 15th. They will have a free website for one year.

Fayette County: Bill Sohonage addressed the Economic Development Committee. A new elementary school will have to be constructed in Mt. Hope. The school will be constructed on Rt. 19 if property is not found in Mt. Hope. It was suggested that CAEZ has five acres at the Mt. Hope Industrial Park for the elementary school. The school board is estimating there may be over 375 children. A Methodist church owns property in town but that may not be a possibility. The property at the industrial park has been in the past discussed to be used for business purposes only. It was also discussed that CAEZ see if the property can be leased to the school instead of being sold. The

price per acre was discussed. Michael and Connie will acquire more information and bring it back to the committee for review.

Nicholas County: On the Gauley River PSD water project, the contractor is working one crew. The PSD will be meeting tomorrow and a report will be given next month on the status.

Nettie-Leivasy PSD has finalized their bid for the water project. There will a more extensive report next month.

Loan Committee: The Loan Committee did meet.

An application for an auto repair business in Braxton County was reviewed. The applicant has three loans with CAEZ now. He would like to pay off loan #10, refinance Loan #12 into the new loan and pay off a Snap-On Tools lease. CAEZ can apply for RBEG funding through USDA. CAEZ's funds are very limited and if the loan is made it will jeopardize CAEZ's finances. The Loan Committee approved to recommend to the CAEZ Board that CAEZ put in an application with the RBEG program to make this loan. Peter Silitch made a motion to, upon the recommendation of the CAEZ Loan Committee, that CAEZ not finance this loan but go through USDA RBEG funding, seconded by Earl McCune. **Motion carried.**

CAEZ sold the Dodge Dakota.

Other: The April Board meeting will need to be rescheduled. Peter Silitch made a motion to reschedule the April meeting for Monday, April 11, 2011, seconded by Birl O'Dell. **Motion carried.**

New Business: The CAEZ Board of Directors officers are up for renewal for 2011. Peter Silitch made a motion to keep the officers as the prior year, Michael Martin, Chair, Russell Deering, Vice Chair, Earl McCune, Treasurer, and Linda Rhodes, Secretary, seconded by Birl O'Dell. **Motion carried.**

Russell Deering made a motion to adjourn at 6:50 p.m., seconded by Peter Silitch. **Motion carried.**

Earl Elliott, David Boothe and Linda Rhodes called to say they could not attend the meeting this evening.