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Board of Directors Minutes November 1, 2010 Meeting

Michael Martin, Chair of the CAEZ Board of Directors, called the meeting to order at 6:07 p.m. A quorum was established.

Board Members Present: Michael Martin, Russell Deering, Earl McCune, Micki Boggs, David Boothe, Irene Cantrell, Earl Elliott, John Gibson, Birl O'Dell, Mike Pierson, Peter Silitch, and Doyle Tawney.

Board Members Absent: Linda Rhodes, Mike Chapman, Ken Eskew, Joe Hoffman, Anthony Hofstad, and Bob Mullins.

Approval of the October 5, 2010 Meeting Minutes: Russell Deering made a motion to approve the October 5, 2010 meeting minutes, seconded by Peter Silitch. Motion carried.

Treasurer's Report: Russell Deering made a motion to approve the October 2010 treasurer's report as presented, seconded by Birl O'Dell. Motion carried.

Housing Report: The Housing Committee did not meet this month. The loan status was reviewed. John Gibson stated that CAEZ needs to find funding for the Home Repair Fund because it is a very important program. The Executive Director of CAEZ is in the process of trying to acquire funding for this program.

CHDO Update: Concerning the CHDO home in Spencer, the WV Housing Development Fund inspector gave his approval to proceed with construction. CAEZ does have applications for homeowners. David Boothe has concerns with the Spencer property. During the meeting, Connie gave Mr. Boothe the architectural drawings for the Spencer house. There was much discussion on the matter. Connie emailed the architect to clear up the issue. As soon as Connie hears back from the architect, she will inform David.

NSP Update: CAEZ has all contracts for the NSP projects, one in Ansted, one in Hilltop, and one in Mt. Hope. CAEZ should receive the notice to proceed soon.

Economic Development Committee: The Committee did meet this evening.

Braxton County: The contract has been signed and the Corridor Management Plan is underway for the Elk River Scenic Byways Project. The project is to go from Clendenin to Sutton. There is a new interest from the Braxton County Commission of Business Bureau for an Elk River Water Trail that coincides with the Elk River Scenic Byways Project.

Connie met with Steve Bazarre and Terrill Ellis concerning the concept of a college at Sutton. Mr. Bazarre has purchased a building in Sutton. There are some questions concerning his business plan. Ms. Ellis will continue to work with him.

The Central Appalachia Arts and Crafts Cooperative have opened its store in Sutton four days a week.

Flatwoods Canoe Run has an 8 million dollar sewer project that is approximately eight miles long. They need the title search completed.

Clay County: Connie was to meet with Jason Bragg from Fola but the meeting was cancelled. The new bridge is to be constructed below Hartland Bridge. The new bridge is in the development stage but should be put out to bid in spring 2011 and the bridge should be completely finished in 2012.

The college at Valley Fork is doing well. Patch 21 has moved in its equipment at the daycare. They have been interviewing possible employees for the daycare. The projected open date is scheduled for December 1, 2010.

The paperwork for the \$190,000.00 Senator Byrd grant for the interior of the JG Bradley Lodge has been approved. The funder which is HUD does not require Davis Bacon wages but since the funds will pass through the Clay County Commission, prevailing wages have to be paid. There was discussion on this issue. The Economic Development Committee voted to recommend to the CAEZ Board that the Director to seek counsel on the Davis Bacon wage issue for the Byrd grant. Peter Silitch made a motion upon the recommendation of the Economic Development Committee to authorize the Executive Director to seek counsel on the Davis Bacon wage issue for the Byrd grant, seconded by Doyle Tawney. Motion carried.

CAEZ received an RBEG Grant in the amount of \$250,000.00 from USDA to make a loan to the BC&G Railroad Cooperative for the sewer project. This grant will be paid back by adding a fee to occupants of the campground that use the septic system.

Fayette County: Michael attended a workshop in Beckley concerning the Boy Scout project and what needs to be done to prepare the region for this endeavor. It was suggested out of this workshop that hospitality training would need to be brought to the area.

Michael attended a Wind Energy Workshop in Canaan. CAEZ has approximately 60 acres at the Mt. Hope Industrial Park that could possibly be used for the wind farm. Marshall University will be setting equipment on the site to measure the wind velocity. There is Brownsfields funding available for a project of this sort.

Mt. Hope Housing Authority has received an approval to deed the Stadium Terrace property to CAEZ. This property will be used to build affordable housing.

Nicholas County: The Gauley River PSD had to contact the contractor and its bonding company because they are behind schedule on the water project.

An update on Nettie/Leivasy project will be given at a later meeting.

CAEZ has received SHPO clearance on CHDO property in Craigsville. It was suggested that once the homes are built, an open house be scheduled. It was also discussed that CAEZ needs to do advertising on the accomplishments of the organization. The Economic Development Committee voted to recommend to the CAEZ Board that each board member write a list of projects that CAEZ has been involved with in their community. Russell Deering made a motion upon the recommendation of the Economic Development Committee that each board member write a list of

projects that CAEZ has been involved with in their community, seconded by Doyle Tawney. Motion carried.

Loan Committee: The Loan Committee did not meet this evening. The loan status was reviewed. On Micro Loan #15 and #16, Connie received a call and they stated they knew where the equipment was that CAEZ holds as collateral. Connie will look into this.

Other: The Finance Committee will be meeting Thursday, December 2, 2010 at 4:00 p.m. at the CAEZ Office.

An article in the USDA newsletter concerning CAEZ was distributed to the Board.

WVU Extension Service will be offering a free seminar on Board Member Roles and Responsibilities on November 30, 2010 at the Clay Lions Club Building. The notice was given to the Board.

New Business: There will be a public hearing for the Elk River Water Trail on November 9th, 2010.

CAEZ has some kitchen equipment that came from the Valley Fork School. The Cornerstone Baptist Church at Newton may be interested in the equipment. There is a business in Clay looking at this equipment but if they are not interested in it, the Board stated that the church can have it. Russell Deering made a motion to donate the kitchen equipment from the Valley Fork School to the Cornerstone Baptist Church, if the other person is not interested in it, seconded by Peter Silitch. Motion carried.

Tamera Summers, CAEZ Housing Coordinator, resigned her position. Peter Silitch made a motion to accept Tamera Summers resignation, seconded by Birl O'Dell. Motion carried.

Russell Deering made a motion to adjourn at 7:23 p.m., seconded by John Gibson. Motion carried.

Linda Rhodes, Joe Hoffman, Ken Eskew, Bob Mullins, and Anthony Hofstad called to say they could not attend the meeting this evening.