

135 Main Street
P. O. Box 176
Clay WV 25043



www.CAEZ-WV.org

Phone 1-304-587-2034
Toll free 1-800-935-3921
Fax 1-304-587-2027

Board of Directors Minutes August 3, 2010 Meeting

Russell Deering, Vice Chair of the CAEZ Board of Directors, called the meeting to order at 6:32 p.m. A quorum was established.

Board Members Present: Russell Deering, Micki Boggs, David Boothe, Irene Cantrell, John Gibson, Anthony Hofstad, Earl McCune, Mike Pierson Peter Silitch, and Doyle Tawney.

Board Members Absent: Michael Martin, Linda Rhodes, Mike Chapman, Ken Eskew, Earl Elliott, Joe Hoffman, Bob Mullins, and Birl O'Dell.

Approval of the July 6, 2010 Meeting Minutes: John Gibson made a motion to approve the July 6, 2010 meeting minutes, seconded by Peter Silitch. **Motion carried.**

Treasurer's Report: Peter Silitch made a motion to approve the July 2010 treasurer's report as presented, seconded by David Boothe. **Motion carried.**

Housing Committee: The Housing Committee did not meet this month.

CAEZ has received the opportunity to apply for CHDO Round III in the amount of \$400,000.00. The Economic Development Committee voted to recommend to the Board that CAEZ apply for Round III of CHDO funding. Peter Silitch made a motion upon the recommendation of the Economic Development Committee to authorize the Executive Director to apply for Round III CHDO in the amount of \$400,000.00, seconded by Earl McCune. **Motion carried.**

CAEZ has the opportunity to apply to Federal Home Loan Bank for a grant in the amount of \$200,000.00 for Fayette County. This will be a grant to the families to help with down payment assistance, Homebuyers Education classes, closing costs, etc. Peter Silitch made a motion that CAEZ authorize the Executive Director to apply for the Federal Home Loan Bank grant for Fayette County, seconded by Doyle Tawney. **Motion carried.**

On the Spencer CHDO project, construction is going well.

The paperwork has been received on the property transfer on Summit Street in Spencer from Roane Rural Housing. Connie has received the preliminary title opinion on the property. The City of Spencer stated they would take care of the road if CAEZ fixed the slip first.

Economic Development Committee: The Committee did meet this evening.

Braxton County: Connie did receive a Notice to Proceed on the Scenic Byways project. WVU students will be completing the Corridor Management Plan and will get started in a couple of months. This grant will allow signage to be placed along I-79 and main entrances to Clendenin, Clay, and Sutton to divert people to the scenic drive and through these small towns.

Clay County: Connie met with Dave Cramer from the Department of Highways, Kenneth Tanner and Cindy Willis from the Board of Education, and Amanda Moore, Economic Development Coordinator for Clay County concerning the Clay/Nicholas Highway. The new road is now in the hands of the engineers at Fola Coal Company and the Department of Highways. They are reviewing the possibility of constructing the bridge on down Elkhurst Road instead of at the mouth of Leatherwood.

The Summer Youth Program kids are working at the college cutting brush and weeds, cleaning tile, and had planted flowers. The enrollment for the CNA and LPN classes at the college are doing well. They have hired a secretary that will be there 35 hours per week. RESA III has hired Connie Schoonover as the Daycare Coordinator. Connie ordered the appliances for the daycare and they will be delivered on the 11th of August. Connie has spoken with a landscaper and he will donate some of his time to finish some landscaping at the daycare. The Lease Agreement for the Valley Fork Center is up for renewal. The Economic Development Committee voted to recommend to the Board that the Lease renewal be approved. David Boothe made a motion upon the recommendation of the Economic Development Committee to renew the Lease for the Valley Fork Education Center with Kanawha Valley Community and Technical College, seconded by Peter Silitch. **Motion carried.**

Concerning the sewer system at the campground, some laws have changed and the project has been put on hold.

The Economic Development Committee visited the old Headstart building in Clay. There are two buildings for sale. Connie had a representative from Charleston Area Alliance visit the buildings several months back and at that time the owners of the building were asking too much for the property. They have since come down on the price. These building could be used as a business incubator and CAEZ could move their office there. The Economic Development Committee voted to recommend to the Board that Connie speak with the Charleston Area Alliance representative and state that CAEZ would be willing to offer \$50,000.00 if the building were worth it. Peter Silitch made a motion to get in touch with the Charleston Area Alliance representative and state that CAEZ would be willing to offer \$50,000.00 if the building were worth it, seconded by John Gibson. **Motion carried.**

Fayette County: Concerning the NSP Project, Phase I is almost complete. A drawdown for the purchase of the properties has been submitted. Three properties have been identified and approved, one in Ansted, one in Hilltop, and one in Mt. Hope.

Nicholas County: Phase I of the water project has started. On Phase II, they are waiting on the Public Service Commission for Rule 42. Phase III partial funding will be received in September. The final balance will be received in November. The entire completed project was over \$10 million. There will be 700 customers from the Gauley River PSD hooked up and 600 customers from Wilderness.

Roane County: Mustang Survival is enlarging its business and hired more employees.

Other: Amanda Moore, Economic Development Coordinator for Clay County, emailed this report for the Board.

“This past month has kept me very busy. I attended a meeting with the Kanawha County Solid Waste Authority along with surrounding counties solid waste authorities, planning councils, and state/federal government representatives to discuss the possibility of a regional recycling center

to be located in Kanawha County. The "plan" of this facility would include hub stations in the surrounding counties where transport to Slack Street is currently a problem. This would create jobs and provide support for rural communities such as Clay to transport their materials.

With this plan on the horizon, I have recently submitted a grant to the DEP for a feasibility study to be conducted in Clay County in order to successfully plan and implement a recycling program. I reported on this in the last meeting however it had not been completed. I am in regular contact with the DEP representative and expect to hear a decision from them very soon.

On the 16th, I attended a Brownfield's seminar that provided a tool to help identify potential uses for Brownfield's sites based on data that is programmed into the tool. This was a very helpful training and I plan to work with Connie on local Brownfield's and potential Brownfield's that are identified through our community meetings. Using this tool also helps to provide developers and companies with the in-depth information they need in order to select sites for development.

I also attended a Greater Kanawha Resource Conservation & Development (RC&D) meeting on the 21st of July where many projects were discussed including the application for an AmeriCorps work team to be submitted for Clay County. Any projects that CAEZ could provide materials for may be placed on the list for completion. I ask that you be in thought of what work within your organization (and in Clay Co. only) needs done – possibly work at the Campground? College? Just some ideas. Materials would need to be provided though, only the labor is free. For more information on this, please feel free to have Connie contact me and I will answer (or find answers to) your questions.

Commission meetings were held on the 14th and 28th. After the 28th meeting, I met with engineers from the Paul D. Marshall firm and the Historical Society to examine the old county courthouse to get their opinions and expertise on renovations and uses. Our hopes are that the architectural firm can steer us in the right direction for historical building renovation funding sources.

A farmer's market has been all the buzz in our town lately. I, along with representatives from the Greater Kanawha RC &D, Clay Co. Commission, Clay Co. Health Dept. and our WVU Extension agent travelled to Wayne Co. where we were invited to visit local farmers markets in the county. We met some great and instrumental people who worked very diligently to make the markets successful. We learned a great deal from them and hope to implement some the strategies that were used in Wayne Co. to start a successful program in Clay.

I am in a Basic Economic Development training course this week and will return on Monday, August 9th. I am confident that I will learn many strategies and tools that will be critical in the successful development of our local economy.

Thank you again for your support, and I look forward to reporting in September.

Loan Committee: The Loan Committee did not meet. The loan status was reviewed. All loans that are in default, CAEZ staff has attempted to contact them in one form or another.

Other: The By Laws were mailed to each member last month. It was asked if anyone had suggested changes give them to Connie or Michelle so they can be presented at the August Board meeting and voted on at the Annual Meeting in September.

New Business: None.

Peter Silitch moved to adjourn at 7:57 p.m.

Dinner/Annual Meeting/Board Meeting: Tuesday, September 7, 2010, at 5:00 p.m. at the Valley Fork Education Center.

Michael Martin, Earl Elliott, Birl O'Dell, and Joe Hoffman called to say they could not attend the Board meeting this evening.

Monthly Activity Report for August 2010

August 2, 2010	Studied for NMLS test Worked on NSP Project
August 3, 2010	Worked on NSP Community Works in West Virginia Loan Fund Webinar Economic Development Committee Meeting Board of Directors Meeting
August 4, 2010	Worked on Board Packets Worked on NSP, CHDO III, Administration
August 5, 2010	Worked on NSP, CHDO III, Administration
August 6, 2010	Visited house site in Spencer
August 9, 2010	Loan Closing for NSP properties
August 10, 2010	Studied for NMLS test
August 11, 2010	Worked on NSP, CHDO III CWWV Conference Call for a home repair loan fund
August 12, 2010	Tammie and Michelle – NMLS test
August 13, 2010	NSP property closing
August 14, 2010	SATURDAY Worked on Administration, Audit
August 16 - 20, 2010	NeighborWorks Training in Philadelphia
August 23, 2010	Worked on Audit, Board Packets, Administration
August 24, 2010	Worked on Administration

August 25, 2010 Worked on Administration

August 26, 2010 Meeting with Regional Intergovernmental Council
Worked on Administration

August 27, 2010 Meeting with Canaan Valley Institute
Worked on Board packets

Aug. 30 – Sept. 3, 2010 NeighborWorks Training in Charleston