

135 Main Street
P. O. Box 176
Clay WV 25043



www.CAEZ-WV.org

Phone 1-304-587-2034
Toll free 1-800-935-3921
Fax 1-304-587-2027

Board of Directors Minutes March 8, 2010 Meeting

Michael Martin, Chair of the CAEZ Board of Directors, called the meeting to order at 6:00 p.m. A quorum was established.

Board Members Present: Michael Martin, Russell Deering, Linda Rhodes, Mike Pierson, Earl Elliott, John Gibson, Joe Hoffman, Earl McCune, Birl O'Dell, Malcolm Parker, Peter Silitch, and Doyle Tawney.

Board Members Absent: David Boothe, Mike Chapman, Larry Dent, Ken Eskew, and Janine Potasnik.

Approval of the February 2, 2010 Meeting Minutes: Linda Rhodes made a motion to approve the February 2, 2010 meeting minutes, seconded by Peter Silitch. **Motion carried.**

Treasurer's Report: Malcolm Parker made a motion to approve the February 2010 treasurer's report as presented, seconded by Peter Silitch. **Motion carried.**

Housing Committee: The Committee did not meet this month. All home repair loans are current.

CAEZ received its first drawdown on the CHDO project for payment to the architect. Construction should start soon if the weather permits. The sanitarium approved the septic system on the Pumpkin Ridge property but if the existing drain field leaks then it would need to be repaired. Connie will make an offer on the property.

Connie received an email from Nancy Martin from the Mt. Hope Housing Authority, concerning the Stadium Terrace property. HUD is requiring the long form on the environmental.

CAEZ staff attended training in New Orleans March 1 – 5, 2010. Connie and Tammie need three classes and Michelle needs two classes and they will have acquired their professional certification.

A resolution is needed for the acceptance of Round II CHDO funding. Peter Silitch made a motion that CAEZ pass a resolution accepting Round II CHDO funding, seconded by Malcolm Parker. **Motion carried.**

Michael introduced several visitors that were in attendance, Richard Lupardus, who has been working at the Valley Fork School, Pete Hobbs, Mayor of Ansted, who is working with Connie on the NSP grant, and John Bean recently moved to West Virginia. Joe Ross, President of the Three Forks Community Action Association, also known as the Newton Community Center, shared his successes since becoming president of the community center. Mr. Ross is also asking that any help that CAEZ can give concerning the old school property in Newton would be greatly appreciated.

Economic Development Committee: The Committee did meet this evening.

Braxton County: George Carico, from Brownsfield Community Development, presented CAEZ with a \$5,000.00 check for the JG Bradley Campground in the Economic Development Committee meeting. These funds were private funds from the Benedum Foundation. This grant will be used to

complete a business plan and an operating procedural manual. Two community educational meetings on how Brownsfields projects can work will be scheduled. CAEZ could receive an additional \$12,000.00 in the future for the campground.

Connie met with Cheryl Wolfe and John Comerci from USDA and a group of interested persons concerning the old PJ's Berry's Clothing Store building. A private investor has purchased the building. They have an architect that is looking over the building to give an estimate on the cost of the renovations. Connie will be meeting with them again on March 17th.

Connie, Tammie, and Michelle will be attending an Affordable Housing meeting in Sutton on March 12th. This meeting will be a community meeting to get input from citizens as to the housing needs of their community. The information gathered will be used in compiling a report for Community Works of WV and for NeighborWorks America on how the housing industry in WV is fairing and how their continued support helps the citizens of our area to obtain safe, decent, affordable housing. CAEZ staff has been supported with scholarships for the housing counseling training for certification from Community Works of WV and NeighborWorks America.

Clay County: Workforce WV will be hosting a Rapid Response meeting March 10th at 10:30 a.m. at the Valley Fork Education Center gym. This meeting is geared for the 157 employees that were permanently laid off at the Fola Coal operations. Workforce will offer re-training dollars to each participant.

The final revisions have been submitted to the Division of Coalfield Development regarding the Clay County Land Use Master Plan.

Capitol Resources Agency has offered to give CAEZ a grant for the employment of two people for the Day Care at Valley Fork and funding for the purchase of equipment. Connie will be meeting with Multi-Cap on March 10th to inquire if they would be interested in operating the day care. The Economic Development Committee approved to recommend to the CAEZ Board that CAEZ accept the funding from CRA. Peter Silitch made a motion that CAEZ accept the grant funding for the two employees and funding to purchase equipment as recommended by the Economic Development Committee, seconded by Malcolm Parker. **Motion carried.**

Connie will be meeting with Cheryl Wolfe and John Comerci at the Valley Fork gym to ask if CAEZ could possibly receive a Community Stabilization Grant to repair the roof, the floor, and stabilize the building.

Connie was approached by a Clay County Business Development Authority member and was asked if CAEZ would be interested in purchasing the Valley Fork Industrial Site (Filcon site). The Economic Development Committee approved to recommend to the CAEZ Board that the Executive look further into this matter. Peter Silitch made a motion to authorize the Executive Director to gather further information and bring it back to the Board as recommended by the Economic Development Committee, seconded by Malcolm Parker. **Motion carried.**

The Clay Economic Coalition hired Amanda Moore as the Economic Development Coordinator for Clay County. She will have temporary housing in the Clay County Courthouse. Ms. Moore thanked the Board for the opportunity to help Clay County. She is currently trying to complete some unfinished projects.

Fayette County: (reported in Housing Committee Report)

Nicholas County: The loan closing for Phase I will be March 23rd at 10:00 a.m. and the contractors meeting will be at 11:00 a.m. The engineers are working on Phase II and III. The funding has been received on Phase II. A letter of conditions is needed to be completed for Phase III.

Roane County: A business at the Amma Industrial Park is going into bankruptcy. The Economic Development Committee suggested that Connie inquire about the property and bring it back to the Board for review. Peter Silitch made a motion that Connie pursue this endeavor cautiously, seconded by Malcolm Parker. **Motion carried.**

Concerning the school building and property at Newton, the school board is willing to deed the property to the Roane County Commission. George Carico spoke with Doyle Tawney concerning this issue and this will be further investigated. Joe Ross, President of the Three Forks Community Action Association, also known as the Newton Community Center, told CAEZ that since he became president the organization has given \$50,000.00 each year for the last three years back to the community. Currently they have two \$1,000.00 college scholarships for students from the community and will be adding one \$1,000.00 trade school scholarship. They have added two rooms on to the community building. He asked that CAEZ help pursue the old Newton school building to be turned into a park for the community.

Loan Committee: The Committee did not meet this evening. The loan status was reviewed. Connie informed the Board that there is a business in Clay that would like to apply for funds to purchase a building in Clay. Connie spoke with USDA and they stated that she should look into the Intermediary Relending Program. Peter Silitch made a motion to authorize the Executive Director to pursue the Intermediary Relending Program funds with the Department of Agriculture, seconded by Malcolm Parker. **Motion carried.**

Concerning Micro Loan #9 and Business Loan #7, it was suggested that Connie contact the Nicholas County Courthouse to see if this business has filed bankruptcy.

Other: Malcolm Parker addressed the Board stating that he, with deep regret, was resigning from the CAEZ Board due to health problems.

Michael thanked Linda Rhodes for the dinner that she prepared for the Board.

Birl O'Dell moved to adjourn at 7:05 p.m.

Next Board Meeting: Tuesday, April 6, 2010, at 6:00 p.m. at the CAEZ Office.

Ken Eskew called to say he would not be attending the Board meeting this evening.

Monthly Activity Report for March 2010

March 1 - 5, 2010 – Training in New Orleans, LA

March 8, 2010 – Economic Development Committee Meeting

Board Meeting

Met with potential micro loan applicant

March 9, 2010 – Worked on Board packet

March 10, 2010 – Clay County Commission Meeting

Meeting with Multi-Cap at Valley Fork Daycare

Rapid Response meeting at Valley Fork gym

March 11, 2010 – Worked on Administration

- March 12, 2010 – Affordable Housing meeting in Sutton
- March 15, 2010 – Worked on Division of Banking paperwork
Census Tract Elections – Big Otter, Clay, and Lizemores
- March 16, 2010 – Meeting with Amanda Moore, Economic Development Coordinator
BC & G Railroad Cooperative Meeting
- March 17, 2010 – Meeting with USDA – Valley Fork gym, Micro Loan applicant
- March 18, 2010 – Follow up meeting with Community Works in WV
- March 19, 2010 – Meeting with Amanda Moore, Economic Development Coordinator
- March 22, 2010 – Worked on Board Packets
Worked on Finance Committee paperwork
ARC Meeting – Pipestem Resort
Looked at NSP properties
- March 23, 2010 – Worked on Board Packets
Worked on Finance Committee paperwork
- March 24, 2010 – Meeting with Mary Skeens, Community Works of WV
- March 25, 2010 – Met with Gwen Hagaman concerning the website
Finance Committee
- March 26, 2010 – Worked on Administration
- March 29, 2010 – Meeting with Micro Loan applicant
Worked on Administration
- March 30, 2010 – Meeting with Teresa Lawlor, DHHR for Valley Fork Daycare
Worked on environmental for Stadium Terrace II property
Worked on paperwork for CHDO property agreement
- March 31, 2010 – Worked on Board packet
Worked on Administration
Meeting in Mt. Hope – Derain building and NSP Technical Assistance
Worked on paperwork for CHDO property agreement