

135 Main Street
P. O. Box 176
Clay WV 25043



www.CAEZ-WV.org

Phone 1-304-587-2034
Toll free 1-800-935-3921
Fax 1-304-587-2027

Board of Directors Minutes February 2, 2010 Meeting

Michael Martin, Chair of the CAEZ Board of Directors, called the meeting to order at 6:00 p.m. A quorum was established.

Board Members Present: Michael Martin, Russell Deering, Linda Rhodes, Mike Pierson, David Boothe, Earl Elliott, Joe Hoffman, Earl McCune, Birl O'Dell, Malcolm Parker, and Doyle Tawney.

Board Members Absent: Mike Chapman, Larry Dent, Ken Eskew, John Gibson, Janine Potasnik, and Peter Silitch.

Approval of the December 1, 2009 Meeting Minutes: Birl O'Dell made a motion to approve the December 1, 2009 meeting minutes, with the added correction that David Boothe was absent at the December 2009 meeting, seconded by Malcolm Parker. **Motion carried.**

Treasurer's Report: Malcolm Parker made a motion to approve the December 2009 treasurer's report as presented, seconded by Russell Deering. **Motion carried.**

Treasurer's Report: Malcolm Parker made a motion to approve the January 2010 treasurer's report as presented, seconded by Russell Deering. **Motion carried.**

Russell Deering made a motion to transfer funds that are available to the Payroll Account until a Finance Committee meeting can be held, seconded by Malcolm Parker. **Motion carried.** Michelle will call to schedule a Finance Committee meeting.

Housing Committee: The Committee did not meet this month. All home repair loans are current.

Connie spoke with Chuck Thomas from WV Housing Development Fund and he stated that the paperwork is continuing to be reviewed concerning the property in Clay.

CAEZ does own the CHDO property at Spencer. Construction will start as soon as the weather permits on this project. Connie and Tammie will be meeting with the owner of a possible CHDO property in Clay at Pumpkin Ridge to locate the septic system. CAEZ has received the SHPO letter back on that property. A meeting then will be scheduled with the sanitarium to make sure that septic system passes and then will try to purchase that property for the CHDO project.

CAEZ needs to adopt the National Standards of Excellence for NeighborWorks America. Linda Rhodes made a motion to adopt the National Standards of Excellence, seconded by Malcolm Parker. **Motion carried.**

CAEZ received a second round of CHDO funding in the amount of \$400,000.00. Malcolm Parker made a motion that CAEZ accept the second round of CHDO funding in the amount of \$400,000.00, seconded by Mike Pierson. **Motion carried.**

Economic Development Committee: The Committee did meet this evening.

Braxton County: Connie will be meeting with Cheryl Wolfe from USDA concerning the old PJ's Berry's Clothing Store building. Connie also met with a group of interested persons with the building. They spoke with Connie regarding their plans for the building and several financing alternatives. They may have private investors to purchase the building. They have interested tenants for the building in place.

Connie is to meet with Mayor Campbell concerning his plans with his canoe livery business in regards to the Scenic Byways project.

Clay County: The Streetscape has been put out to bid for Clay County. The county has applied for the second round of funding.

The college is doing well. There are day classes along with evening classes. The Valley Fork Day Care project is almost complete. The architect has to do the final walk through. The contractors purchased toys for the daycare as a gift. The daycare could house up to 35 children.

Several people toured the Fola mine operations. Representative from the Governors office, the Development Office, the Clay County Business Development Authority, and members of the Land Use Master Plan Committee were in attendance. Fola Coal Company is very willing to work with the county on the Land Use Master Plan. The plan is almost complete. The next meeting will be with the Department of Highways to finalize where to put the bridge.

Connie will be meeting with the Board of Review concerning the taxes that have been assessed on the campground. The BC&G Railroad has reviewed the existing agreement and revised them and those were mailed to each CAEZ Board member for review. This item will be tabled for review by the Board. The DEP has stated that a moss system can be used at the campground.

Fayette County: The Boys Scouts of America have hired a consulting group, "Trinity Works" from Fort Worth, Texas. They have a five year contract to build out the 11,000 acre Boy Scout preserve. Trinity Works has located an office in a building in Mt. Hope with eight offices and will employ approximately ten employees.

The Mill Creek Bridge, which is close to the entrance of the Mt. Hope Industrial Park, will be closed for one year for replacement.

Phase II environmental will be completed on the Dearing Building February 10, 2010.

A resolution is needed to accept the Neighborhood Stabilization Grant in the amount of \$500,000.00. These funds can only be used in Fayette County. This grant will be used to tear down dilapidated homes and rebuild affordable homes and to purchase foreclosed homes. The Economic Development Committee approved to recommend to the CAEZ Board that a resolution be signed to accept the NSP Grant in the name of Central Appalachia Empowerment Zone. Linda Rhodes made a motion upon the recommendation of the Economic Development Committee that CAEZ sign a resolution to accept the NSP Grant in the name of Central Appalachia Empowerment Zone, seconded by David Boothe. **Motion carried.**

Nicholas County: Concerning the water project, Russell stated Phase I was bid. They are waiting on a loan closing which should take place this month or the first of March. The contractor should start construction no later than the first of March. The engineer is working on Phase II. Phase II and Phase III may be in on one job.

Frito Lay has completed their warehouse at the Industrial Park in Summersville. They have seven employees.

The Nettie/Leivasy PSD will purchase water from Summersville and bring it through the dam to serve 80 customers at Canvas. The water they were using from Nettie will now go to the Greenbrier County line. AML funding has been approved and ready to break ground.

Roane County: Mustang Survival is expanding. There are several good prospects for the Veneer Plant and they are working on trying to reopen the plant.

Loan Committee: The Committee did not meet. The loan status was reviewed. Letters will be written to the applicants that are past due. Concerning the truck that CAEZ acquired, the applicant did sign the title to the truck.

Other: Birl O'Dell made a motion that CAEZ not make a financial contribution to the WV for Better Transportation, seconded by Doyle Tawney. **Motion carried.**

New Business: CAEZ staff will be in training in New Orleans March 1 – 5, 2010 therefore the March meeting date needs to be rescheduled. Russell Deering made a motion to reschedule the March Board Meeting to Monday, March 8, 2010 at 6:00 p.m., seconded by Malcolm Parker. **Motion carried.**

Connie applied for a FOCUS Grant in the amount of \$5,000.00 for a Brownsfield project. She wrote it for the campground to complete a business plan and an operating procedures manual. One thousand dollars will be used to hold a community education meeting on how Brownsfield's projects can work.

Connie, Mike Pierson, and Mike Boggs will be interviewing several applicants for the Economic Development Coordinator for Clay County this week.

Andy Waddell, WYAP 101.7, made a presentation to the CAEZ Board concerning CAEZ's grant to the station. He provided the Board with a 2009 Year End Report speaking about past happenings and future expansions for the radio station. The station has applied for a license for 500 watt. He thanked the Board for their financial support.

Russell Deering moved to adjourn at 6:56 p.m.

Next Board Meeting: Monday, March 8, 2010, at 6:00 p.m. at the CAEZ Office.

Peter Silitch, Janine Potasnik, and Ken Eskew called to say they would not be attending the Board meeting this evening.

Monthly Activity Report for February 2010

February 1, 2010 – Administration

February 2, 2010 – Economic Development Committee Meeting
Board Meeting

February 3, 2010 – Met with property owner in Clay, CHDO project
Economic Development Coordinator interviews with CCC and BDA

February 4, 2010 – Administration

February 5, 2010 – Administration

Economic Development Coordinator interviews with CCC and BDA

February 8, 9, and 10 2010 – Office Closed due to Weather

February 11, 2010 – Administration

February 12, 2010 – Administration

February 15, 2010 – HOLIDAY, Presidents Day

February 16, 2010 – Worked on Board Packets

Met with Board of Review for JG Bradley Campground

February 17, 2010 – Worked on Board Packets

Administration

February 18, 2010 – HOME Program training at WVHDF

February 19, 2010 – Administration

February 22, 2010 – RESPA Training Webinar

February 23, 2010 – Meeting with Cheryl Wolfe in Sutton

Met with Mountaineer Gas at Valley Fork School

February 24, 2010 – Worked on Board Packets

Administration

February 25, 2010 – Worked on Board Packets

Administration

February 26, 2010 – Administration