

135 Main Street
P. O. Box 176
Clay WV 25043



www.CAEZ-WV.org

Phone 1-304-587-2034
Toll free 1-800-935-3921
Fax 1-304-587-2027

Board of Directors Minutes November 3, 2009 Meeting

Michael Martin, Chair of the CAEZ Board of Directors, called the meeting to order at 6:10 p.m. A quorum was established.

Board Members Present: Michael Martin, Russell Deering, Linda Rhodes, Mike Pierson, David Boothe, Ken Eskew, John Gibson, Earl McCune, Malcolm Parker, and Peter Silitch.

Board Members Absent: Mike Chapman, Larry Dent, Earl Elliott, Joe Hoffman, Birl O'Dell, Janine Potasnik, and Doyle Tawney.

Approval of the October 6, 2009 Meeting Minutes: Peter Silitch made a motion to approve the October 6, 2009 meeting minutes, seconded by Malcolm Parker. **Motion carried.**

Treasurer's Report: Ken Eskew made a motion to approve the October 2009 treasurer's report as presented, seconded by Peter Silitch. **Motion carried.**

Housing Committee: The Committee did meet. Two home repair applications were reviewed.

One application was for a well. The applicant is purchasing the property and has a recorded land contract. The loan will be secured by a vehicle. The loan amount is \$2,900.00 for five years at 3%. The Housing Committee approved to recommend to the Board that this loan be approved. Ken Eskew made a motion upon the recommendation of the Housing Committee to approve the loan for \$2,900.00 for five years at 3%, seconded by Malcolm Parker. **Motion carried.**

The second loan is for an aeration system. The applicant is purchasing the property on a land contract that is recorded. The loan will be secured by a vehicle. The loan amount is \$7,000.00 for ten years at 3%. The Housing Committee approved to recommend to the Board that this loan be approved. Peter Silitch made a motion upon the recommendation of the Housing Committee to approve the loan for \$7,000.00 for ten years at 3%, seconded by Malcolm Parker. **Motion carried.**

Housing Update: CAEZ has been approved for the second round of CHDO funding in the amount of \$400,000.00. CAEZ should close on the Spencer property by the end of November. CAEZ is looking at property on Pumpkin Ridge in Clay. Connie, Tammie, and Michelle will be attending a Loss Mitigation pre study class on Friday, the 6th, and a pre study class on Loan Origination on Tuesday, the 10th. Michael stated that Nancy Martin has finished all the paperwork for the transfer of property

to CAEZ from the Mt. Hope Housing Authority but does need the environmental study that has been completed. When this study is received, Ms. Martin should receive permission to transfer the property to CAEZ. John Gibson had some concerns on the CHDO project. He feels that this organization was geared to help those that could not get help anywhere else. The stipulations of the grant does make it a little harder to find families that fit the criteria but CAEZ will work with the families so that they do met the criteria so they may own a home.

Economic Development Committee: The Committee did meet this evening.

Braxton County: CAEZ submitted a Scenic Byways Grant and received confirmation that they were awarded the grant in the amount of \$35,000.00. Twenty percent of that grant, \$7,000.00 is match. CAEZ approved to contribute \$2,000.00 and WVU will contribute \$5,000.00 in in-kind. This project includes Clendenin to Sutton, 76 miles of the Elk River. The grant will be used for the Corridor Management Plan. This will identify historical sites, sites of outdoor recreation, outdoor advertising, and an attractions booklet. It may take six months to receive the packet to complete and may take one year to one to one and a half years to complete the Corridor Management Plan.

Connie received a call concerning the old PJ Berry's Clothing Store building in Sutton. It was asked if CAEZ would consider purchasing and renovate the building to house new and existing businesses. The purchase price of the building is approximately \$60,000.00 and renovations could cost \$100,000.00. The two story building has not been vacant and has a good basement and a service elevator. The building is on the Historical Registry and may qualify for Transportation Enhancement funds. The Economic Development Committee approved to recommend to the Board that the Executive Director be authorized to pursue the PJ Berry's Clothing Store and file Intent to Apply for a Transportation Enhancement Grant. Malcolm Parker made a motion upon the recommendation of the Committee to authorize the Executive Director to pursue the PJ Berry's Clothing Store and file Intent to Apply for a Transportation Enhancement Grant, seconded by Linda Rhodes. **Motion carried.**

Clay County: Connie received an email from Jerold Murphy, President of the BC&G Railroad Cooperative. CAEZ and the BC&G Co-op have an agreement signed stating that BC&G Co-op members can have access to the JG Bradley Campground. Roger Nutter recorded this agreement at the courthouse and CAEZ has been assessed taxes for that property in the amount of almost \$1,000.00. In the lease it states that CAEZ or BC&G Co-op can terminate the agreement with 30 days notice. Mr. Murphy states in his email that the Co-op would also like to revisit the agreement. The Economic Development Committee approved to recommend to the Board that CAEZ terminate the agreement with the BC&G Railroad Cooperative, have an attorney rewrite an agreement, let the CAEZ Board review it then bring it to the BC&G Railroad Cooperative for their review. Russell Deering made a motion upon the recommendation of the Committee that CAEZ terminate the agreement with the BC&G Railroad Cooperative, have an attorney rewrite an agreement, let the CAEZ Board review it then bring it to the BC&G Railroad Cooperative for their review, seconded by Ken Eskew. **Motion carried.**

CAEZ stated that Jerry Linkinogor, Clay County Commissioner, received confirmation of the \$190,000.00 grant from Senator Byrd's office for the completion of the inside of the lodge. The lodge will house five to six rooms, a lounge area with continental breakfast.

Connie stated that if needed, a septic system could be put in for the lodge only. CAEZ does have the funds to pay for the septic system for the lodge from USDA. The Economic Development Committee approved to recommend to the Board that that a septic system be completed for the lodge if funding is not available to complete the entire system before the lodge is completed, when funding becomes available, work on getting the septic for the rest of the campground. Mike Pierson made a motion upon the recommendation to the Committee that a septic system be completed for the lodge if funding is not available to complete the entire system before the lodge is completed, when funding becomes available, work on getting the septic for the rest of the campground, seconded by Ken Eskew. **Motion carried.**

Fayette County: Connie and Michael met with the representative from Brownsfield at the Dearing Building in Mt. Hope for the Phase II environmental inspection. They will get back with Michael with the results.

Connie and Michael met with WD Smith last month concerning the possibility of constructing a 30,000 square foot building on the last usable five acres in the park. They also met a prospective tenant that wants to start a robotics business. Mr. Smith stated that it could take up to three years to get the building complete. It was suggested that two acres be sold to the company and they could build their building and CAEZ could look for funding to construct another building on the last three acres. John Gibson made a motion that CAEZ not sale the last five usable acres at the Mt. Hope Industrial Park but instead lease the property to a business, seconded by Peter Silitch. **Motion carried.**

Nicholas County: Concerning the water project, Phase I will go to bid in a few weeks. On Phase II, they have the funding in hand. On Phase III, funding should be received by the first of the year and construction is to begin late fall, early spring.

The National Park Service has purchased the river up from Laurel Creek to Meadow River. They will begin to build roads and it will be turned in to a park.

Roane County: There is possibly a new business locating near the Amma site. The Roane EDA board will be meeting on November 18th to discuss.

Other: Concerning the truck that CAEZ has in its possession, insurance will cost approximately \$1,100.00 per year, approximately \$350.00 to fix the lights on the vehicle and we will have to get license and registration. The Economic Development Committee approved to recommend to the Board that CAEZ do whatever necessary to license the truck. Peter Silitch made a motion that CAEZ do what is necessary to legalize the vehicle for CAEZ to use, seconded by Malcolm Parker. **Motion carried.**

Loan Committee: The Committee did not meet this evening. Micro Loan #7 and USDA #1 is several months behind. They did pay two payments on their account. The balance is approximately \$5,200.00. CAEZ wrote them a letter stating that the past due payments will be added to the end of your loan and they will make regular payments beginning in December 2009. SBDC #1 made interest payments on their account and will begin to make regular payments in January 2010. Micro Loan #17 was closed this month. This loan was made last month. This applicant wants to expand their business. We did not have the funding so they were referred to the Small Business Development Center.

Business Loan #8, their property will be sold for taxes at the Nicholas County Courthouse on Tuesday, November 10th, at 10:00 a.m. Connie has tried to contact the company several times. Connie stated that she will contact our attorney.

Other: Mike Pierson addressed the Board. Connie, Mike, and Mike Boggs met and completed the Memorandum of Understanding between CAEZ, Clay County Commission, and the Business Development Authority. The MOU was presented to the CAEZ Board for review. The purpose of the Economic Development Coordinator for Clay County will be to assist existing businesses and to bring new businesses into the county. Each organization will commit themselves for three years. The coordinator will be housed in the Judicial Annex building in Clay beside the courthouse. The County Commission received a grant to renovate this building. Peter Silitch made a motion to approve the Memorandum of Understanding with the Clay County Commission, Clay County Business Development Authority, and CAEZ, seconded by Linda Rhodes. **Motion carried.**

New Business: The WV University Extension Service will be holding a free seminar on meeting procedure and parliamentary law on November 19, 2009 at 7:00 p.m. at the Clay Lions Club Building.

A letter from the Division of Highways that states the expiration date for the Clay Excursion Railroad Transportation Enhancement Grant has been extended. This funding is for the purchase of part of the railroad.

CAEZ received the Clay Corridor Project from WVU. Two seniors from WVU completed this study. This study will give a good concept of how to partner with Consol on post mine land development. The WV Division of Energy will be having a Land Use Master Plan Workshop on December 9, 2009 at the Bridgeport Conference Center from 10:00 a.m. to 3 p.m.

Michael asked the visitors to introduce themselves and asked if anyone had comments.

Ken Eskew, in proxy of Birl O'Dell, made a motion to adjourn at 7:42 p.m., seconded by Russell Deering. **Motion carried.**

Next Board Meeting: Tuesday, December 1, 2009, at 6:00 p.m. at the CAEZ Office.

Birl O'Dell, Janine Potasnik, Earl Elliott, and Joe Hoffman called to say they would not be attending the Board meeting this evening.

Monthly Activity Report for November 2009

November 2, 2009	Administration
November 3, 2009	Economic Development Committee Meeting Board Meeting Worked on new Home Repair loans
November 4, 2009	Worked on Board Packets Meeting at Valley Fork – Rapid Response
November 5, 2009	Administration
November 6, 2009	Loss Mitigation pre study training, Charleston Met with contractor at Valley Fork
November 9, 2009	Worked on Board Packets Coal Field Development meeting
November 10, 2009	Loan Origination pre study training, Flatwoods
November 11, 2009	HOLIDAY – Veteran’s Day
November 12, 2009	Met at Valley Fork concerning daycare
November 13, 2009	Administration
November 16, 2009	Administration
November 17, 2009	Calyx Training, Flatwoods
November 18, 2009	Met with BC&G Railroad Cooperative Met with Architect at Valley Fork
November 19, 2009	Met with Mike Boggs and Mike Pierson
November 20, 2009	Checked on progress at Valley Fork and met with engineer at Valley Fork Administration Worked on web site information
November 23, 2009	Looked at property in Spencer Closed on Spencer property
November 24, 2009	Worked on Board packets Worked on web site information
November 25, 2009	Worked on Board packets
November 26-27, 2009	HOLIDAY - Thanksgiving
November 30, 2009	Administration