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## Board of Directors Minutes April 11, 2011 Meeting

Michael Martin, Chair of the CAEZ Board of Directors, called the meeting to order at 6:05 p.m. A quorum was established.

**Board Members Present:** Michael Martin, Russell Deering, Micki Boggs, David Boothe, Irene Cantrell, Earl Elliott, John Gibson, Joe Hoffman, Anthony Hofstad, Mike Pierson, Peter Silitch and Doyle Tawney.

**Board Members Absent:** Linda Rhodes, Earl McCune, Gary Ellyson, Bob Mullins and Birl O'Dell.

**Approval of the March 7, 2011 Meeting Minutes:** John Gibson made a motion to approve the March 7, 2011 meeting minutes, seconded by Peter Silitch. **Motion carried.**

**Treasurer's Report:** Russell Deering made a motion to approve the March 2011 treasurer's report as presented, seconded by Peter Silitch. **Motion carried.**

**Housing Report:** The Housing Committee did not meet this month. The loan status was reviewed. Letters were mailed to each past due account.

**CHDO Update: Roane: Spencer: CHDO:** The inspector gave the contractors a punch list for the CHDO home in Spencer. The carport will have to be paved. The water and sewer needs to be hooked up there. Dave Boothe asked about the posts and Connie stated that the WVHDF inspector said that it would cost more to redo it. It does meet code. David said he would call John Ballard.

Debbie will be meeting with Becky Malone from Capital Resources Incorporated on the 27<sup>th</sup> of April to take profiles for the home in Spencer. This will be at the Roane County Library from 2:30 p.m. to 8:30 p.m. Debbie also went to the Home Show in Charleston and handed out flyers for CAEZ's CHDO and NSP projects.

**Nicholas:** The purchase agreement has been signed for the Craigsville property CHDO project.

**Fayette:** CAEZ could close within the next couple of weeks on the Stadium Terrace property.

**NSP Projects:** On the Hilltop property, the electrical wiring is completed and the molding is complete around the floors. The contractor is waiting for the electric company to turn the electric on. On the Mt. Hope property, the home is under roof. Concerning the Ansted property, the budget has to be recalculated and resubmitted.

**Economic Development Committee:** The Committee did meet this evening.

**Braxton County:** An update was handed out on the Elk River Scenic Byways project. WVU is hiring an intern to conduct community meetings in the three counties to get citizens input to complete the Corridor Management Plan.

Central Appalachia Arts and Crafts Cooperative will open this month. There is a potential bookkeeper and accountant for the cooperative.

Fairmont State will be opening an offsite campus in the Braxton County High School. They will offer college level courses.

The bids are in for the sewer plant in Sutton. They came in at ½ million dollars under budget. The total project cost is \$6.6 million. There were several good contractors that bid on the job. If all goes smoothly, construction could start within 30 to 60 days.

**Clay County:** The Valley Fork PATCH Preschool has nine children enrolled. They have three full time employees and one part time. The hours of operation are 8 a.m. to 5 p.m. Monday thru Friday. The children's lunches are being delivered by Carol's Crossroads.

The Kanawha Valley Community and Technical College is continuing to do well. The LPN students at the KVCTC will graduate in July. KVCTC has an LPN program and are working on their accreditation so that they can have their own instructor and the students will actually graduate from KVCTC instead of New River Community and Technical Center. Funding is being cut from Adult Basic Education. Connie asked each member to contact their congressman to ask that funding not be cut.

Connie is waiting on the contractor to send her the final cost break down for the sewer system at the campground. Connie received an email from Ryan Harbisson from the State Health Department stating that someone has a 4,000 gpd treatment plant to donate to CAEZ. If CAEZ chooses to take this donation, it will start the permitting process over again. The Economic Development Committee voted to recommend to the CAEZ Board that CAEZ continue with the grant that CAEZ has instead of accepting the donation due to time limitations. Peter Silitch made a motion upon the recommendation of the Economic Development Committee to continue with the grant that CAEZ has instead of accepting the donation due to time limitation, seconded by Doyle Tawney. **Motion carried.** CAEZ did receive a letter from Jay Carper, Clay County Health Department Sanitarium, stating that if a new application is submitted for an Eljen In-Drains bed system, it would probably be approved for the campground.

The Clay County Commission received a letter from the US Department of Housing and Urban Development stating that a complaint had been filed with them concerning the use of grant funding that was awarded for completion of the lodge building and asked that response from the Clay County Commission be sent concerning the allegations. After the letter is received, HUD will determine if additional investigation is required. During the investigation, no funds can be disbursed from the grant. The Economic Development Committee voted to recommend to the CAEZ Board that CAEZ authorize the Executive Director to ask CAEZ's attorney to write a letter to the originators of the complaint, to explain what has happened and is happening with the sewer system and to request an apology to all parties involved. Peter Silitch made a motion upon the recommendation of the Economic Development Committee that CAEZ authorize the Executive Director to ask CAEZ's attorney to write a letter to the originators of the complaint, to explain what has happened and is happening with the sewer system and to request an apology to all parties involved including the BC& G Railroad Cooperative, seconded by Russell Deering.

There was discussion on this matter. Mike Pierson stated that one of the reasons of the holdup on the system was due to the investigation by the Clay County Commission on the Davis Bacon issue spoke about in prior Board Meetings. Charlie Cantrell, Treasurer of the BC&G Railroad Cooperative, told the Board that the BC&G Railroad Cooperative did not have any knowledge of these letters and does not back the originators of the complaints. The motion was voted. **Motion carried.**

**Fayette County:** The City of Mt. Hope will be completing approximately 20,000 feet of water line extension to the Boy Scout Reserve. The main street in Mt. Hope is being paved. There is \$1,500,000.00 of NSP funds and \$500,000.00 of SCBG funds to tear down dilapidated homes.

**Nicholas County:** On the Gauley River PSD water project, the contractor is working one crew. The PSD will be meeting tomorrow and a report will be given next month on the status.

**Loan Committee:** The Loan Committee did not meet. A letter has been mailed to each delinquent account. Legal action has been initiated on Micro Loan #15 and #16.

Micro Loan #13 is closing her business in Clay. Some items that she wants to sell, which is mainly office equipment, stand as collateral for the loan. Peter Silitch made a motion to authorize the Executive Director and Office Manager to look at the property and see if CAEZ is in need of any of it and if there is, to do a partial release of the UCC filing, seconded by John Gibson. **Motion carried.**

**Other:** John Gibson and Earl Elliott's Board terms have expired. Michelle will contact each county commission to ask them to set an election.

Enclosed in the Board packet was an article on the Wallback Youth Fishing Derby, its date, time, and its sponsors.

**New Business:** David Boothe made a motion to go into Executive Session to discuss a personnel matter, seconded by Mike Pierson. **Motion carried.** The Board went into Executive Session at 6:55 p.m. No decisions were made. The Board came out of Executive Session at 7:06 p.m.

John Gibson moved to adjourn at 7:08 p.m.

Birl O'Dell, Gary Ellyson and Linda Rhodes called to say they could not attend the meeting this evening.